**A Meeting of Stretton Sugwas Parish Council was held in Stretton Sugwas Parish Hall Meeting Room on Thursday 17th May 2018 following the annual meeting**

**PRESENT**

Mr A McHarg Chairman

Mrs Hume

Mr A Fellowes

Mr J Robinson

Mrs Andrews

Mrs Davies

Mr Cresswell

Councillor Matthews

Mrs Williams Clerk

**APOLOGIES**

None

**MINUTES of meeting held on 15th March 2018** in Stretton Sugwas Village Hall Meeting Room

Having been previously circulated were proposed for acceptance by .Mrs Andrews and seconded by Mrs Davies and approved by the meeting and signed by the Chairman

**DECLARATION OF INTEREST**

Any Councillor with an interest to declare was asked to stop the meeting to make their declaration. There were no declarations of interest

**MATTERS ARISING FROM THE MINUTES**

1. Defibrillator has now been installed and Heart Start had done a training.
2. The clerk had written to BT regarding removal of the telephone box at Swainshill but had not received any response.
3. The clerk had written to the Livestock Market to ask them to remind people using the market not to use the church road but to go to Kings Acre and back along the A480. They had confirmed that they would announce this.

**DATA PROTECTION**

2 parish councillors had attended a training at HALC offices. The clerk had also received a lot of paperwork on the subject. The clerk had done some work on the policy and various other parts so that we could be up and running with this for the 25th May 2018. These were proposed for acceptance by Mr McHarg and seconded by Mrs Hume. All in favour. It was further agreed that they would be reviewed at every Parish Council meeting. Mrs Hume would put the policies on the website.

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**PARISH BOUNDARY CHANGE**

The properties involved had been written to by the council and Bishopstone Parish Council and the process was progressing.

**NEIGHBOURHOOD PLAN REPORT**

Mr Robinson and the Clerk had been in touch with Kirkwells to get the plan completed and at present are applying for a grant for £4030 with the help of Kirkwells and we should know in the next couple of weeks whether we are successful. They had also met with Kirkwells to sort out updating the policy and Mr Robinson had met with The Herefordshire Council and the Duchy regarding settlement areas in the parish.

There will be an open evening on June 15th and also on Saturday morning June 16th for residents to look at the updated document and the maps of settlement areas before it is sent in to be passed for regulation 1

**FINANCIAL REPORT**

1. Annual Governance Statement was looked at. Proposed for signing off by Mrs Andrews seconded by Mrs Hume All in favour and the clerk and chairman. Duly signed the form
2. Accounting Statements for 2017-2018 were looked at. Proposed for signing off by Mr Cresswell Seconded by Mr Fellowes. All in favour and the clerk and chairman duly signed the forms
3. Balance of account as of today is £16,270.20
4. The internal auditor had completed the audit and it was thought by the clerk we should pay him £50 for his work. Proposed by Mrs Hume Seconded by Mr Fellowes. All in favour and cheque No: 100326 was duly signed.
5. The insurance policy renewal had been received from BHIB for £291.52 this was cheaper than last year as it was a different company but the same policy. Proposed for payment by Mrs Davies Seconded by.Mr Cresswell. All in favour and cheque No: 100327 was duly signed.
6. A request had been received for a donation towards the cost of producing SS News £250 proposed by Mrs Hume Seconded by .Mrs Davies. All in favour and cheque No: 100328 was duly signed.
7. A request had been received for a donation towards the cost of the churchyard maintenance. Last year it had cost £2,320. £850 Proposed by Mrs Davies Seconded by Mrs Hume. All in favour and cheque No: 100329 was duly signed.

**PLANNING**

* Signage for Gable End Sugwas Farm building for Mr Crump, This has now been passed. There is no policy in Hereford core strategy regarding signage
* Bungalow in garden at Cross House, some Conditions had been approved. There were still some conditions outstanding before building could start.
* Mr Crump has put in a new application for 2 cottages at Church Cottage site but this did not include the footpath up to the village hall which had previously been agreed to. The parish council objected on the grounds of the footpath not being included. Mr Crump told the chairman that he would defer the application and will present another application including the footpath.
* Councillor Matthews reported that there will be a decision about the bypass route on 19th July, but there will be a delay in starting it as there is a hold up with the Southern road link.
* Mr Crump had spoken to the chairman about another access into the Lakes site where the little bungalow was. This would have to be a full planning application.
* The planning application on the church commission land is delayed because of the route of the new bypass and the problems with the aquifer
* Planning applications are being approved by pre app on outline planning with conditions which are not deliverable because of drainage and other services.

**WAR MEMORIAL**

No further update.

**CHURCH ROAD SPEEDING** –

 Work on various new signage and road markings has now been completed.

**STANDING ORDERS**

The new standing orders 2018 had been received from HALC. There was very little difference to the previous ones. Proposed by acceptance by the Chairman and seconded by Mr Fellowes. All in favour

**CORRESPONDENCE**

Gas inspections had been carried out. No significant readings found. Monitoring to continue

**ANY OTHER BUSINESS**

* The grass needs cutting along the pavement on Church Road – Councillor Matthews said he would speak to Mike Gill.
* A Councillor asked if dogs could be allowed on to the Copse provided people cleaned up after them a dog bin would have to be provided. The clerk to get a quote for this.

This to be deferred to the next meeting.

* The clerk was asked to get a quote for putting in a kissing gate to the Copse so that access was easier for pedestrians.
* The Chairman said that he would ask Oakwrights about making some seats to go on the green at the Copse to make it more user friendly for people

**There being no other business the meeting closed at 8.20pm**