**Minutes of Stretton Sugwas Parish Council held on**

 Thursday 22nd April 2021 at 7.00pm

In attendance: Andy Fellowes (Chair), Beryl Andrews, Gail Hume, Garnet Cresswell, Stuart Howard, John Robinson

Due to COVID 19 this meeting will be held remotely - please contact the clerk for log in details.

1. **To receiveapologies - Hilda Davies**
2. **To consider minutes of meetings held 18th March 2021 – The minutes were agreed by all those present to be a true account of the meeting. SH proposed and GH seconded – the minutes were therefore ADOPTED.**
3. **To receive declarations of interest and written requests for dispensation – none received**
4. **To receive views of parish matters from local residents – no residents in attendance.**
5. **To receive a report from the Ward Councillor – Ward Cllr Matthews reported that he has been spending time with the Newton Farm Ward due to a vacancy, but this will be resolved in May. Ward Cllr Matthews has had a one-to-one meeting with the new Chief Executive of Herefordshire Council, Paul Walker, and expressed his thoughts that more general supervision was needed. Ward Cllr Matthews has driven through the village several times and monitored the car parking where people are accessing the quarry. The use of the village hall car park is not currently permitted and Ward Cllr Matthews thought perhaps this could be re-visited and that the Parish Council could send a letter to the hall committee if the situation does not change after lockdown eases.**

**Cllr Matthews has ensured Section 106 monies have been used for the new cycleway that goes along Credenhill, Stretton Sugwas and through to Kings Acre.**

**Parish Cllr Cresswell thanked Bob for organising the gates and new road surface and Parish Cllr Hume seconded her thanks. It is hoped the white lines along the side of the road give the illusion of the road being narrower and therefore slow down traffic. Ward Cllr Matthews thanked Andy Byng, Simon Hobbs and Steve Jay from Herefordshire Council for implementing the works.**

1. **Planning - To comment on planning applications determined by Council under clerk’s**

 **delegated powers.**

**6.1 To consider Planning Consultation - 211345 -** Tythings, Stretton Sugwas, Hereford, Herefordshire

HR4 7AR. Variation of Condition 2 ref 203459/FH (Construction of garage building (domestic) with annexe flat over for exclusive use of The Tythings) - to allow change of roofing material from plain tiles to natural slate and change of timber cladding to Cedar woodgrain finish cladding boards. - no concerns raised but the steering group will clarify by email.

**6.2 210892** – Stretton Farm – proposed general purpose agricultural building adjoining the existing grain store – the Planning Steering Group will visit this application and feedback comments to the clerk.

1. **Finance – To consider payment for:**

 7.1 Clerks salary as determined by agreed pay scale and budget – This was ACTIONED

* 1. Autela Payroll Services Invoice 5947 £106.08 in accordance with budget – This was ACTIONED

7.3 Request from SSPCC for a £1000 donation towards maintenance costs - this was deferred to the next meeting as further explanation on how the grant is spent is needed.

 7.3 To note financial position in accordance with budget. – The bank mandate is not yet completed. This item was therefore carried over to the next meeting.

1. **To note correspondence from PFK Littlejohn regarding the 2020/21 AGAR external audit to be**

**submitted by July 2021 –** this was noted and the clerk instructed to start the proceedings with the internal auditor.

1. **To consider a memorial for Shirley Williams- this was agreed to be a tree –** the type of tree agreed was a cherry tree, Parish Councillor Fellowes will confirm with Shirley’s husband. The plaque needs further investigation and Parish Cllr Hume will do this and report back. The agreed budget for this was £100.
2. **Drains at Upper Lodge – the clerk will check the status of the reported issue – ACTION CLERK**
3. **Hedge at Bank House -** Reports were received that the hedge along Bank House required cutting

 back to enable the public to walk by. It was confirmed that this is in hand.

1. **To discuss website development –** The quotes were considered and it was proposed by AF and

 seconded by GH that we opt to go with Eyelid Productions. All present at the meeting agreed with

 this and the clerk w

ill start proceedings as per agreed quote and budget.

1. **Update on Church Road and proposed gated entrance at the back of the Village Hall –** the gate has been installed and slight adjustment needed which the contractors are aware of.
2. **To consider locations of dog fouling notices and possible school involvement** – Parish Cllr Cresswell has not yet received feedback from the school. The clerk has obtained dog fouling notices from the local environmental officers who are also checking the area on a regular basis.
3. **To consider the email from PC Joshua Kitchen regarding HGV along Church Road. –** PC Kitchen has patrolled the area for HGV’s over the 7.5 tonne weight limit. It was felt that the volume of traffic has increased along Church Road and Ward Cllr Matthews had asked for this to be monitored which Herefordshire Council have recently done.
4. **To consider date of Annual Parish Meeting** – 20th May 2021

1. **Correspondence**

 **Please see the Clerk Information Sheet –** the bus stop at Zatoon needs to be further investigated and ST will do this.

1. **Items for the next agenda**

**19) Date of Next Meeting – 20th May 2021**

**Signed……………… …………… (chairman) ………………………………date**